



# VOLUNTEER INFORMATION FORM

*The Diocese of Calgary is dedicated to strengthening its parish communities. It is the policy of the Diocese for its parishes to screen all Parish Volunteer Ministry Positions and to conduct appropriate Volunteer Screening Practices.*

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Primary Phone # \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

E-mail \_\_\_\_\_

## PLEASE PROVIDE A CONTACT IN CASE OF AN EMERGENCY

Name \_\_\_\_\_

Primary Phone # \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

## FOR PARISH/OFFICE USE ONLY

Name \_\_\_\_\_

Ministry Position (s) \_\_\_\_\_

Have you held a volunteer position or been employed with another Parish, Ministry or Office of the Diocese of Calgary (the Diocese of Calgary encompasses Southern Alberta.)  Yes  No

If yes, please identify the parish/ministry/office, the name of the pastor/supervisor and describe the role and the circumstances of your leaving:

\_\_\_\_\_

\_\_\_\_\_

How long have you been a member of this parish community?

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Please identify the Ministry position(s) for which you are applying/considering or in which you are currently involved:

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If this ministry is not available, would you consider a different ministry?  Yes  No

If yes, which other ministries might interest you?

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Have you ever been convicted of a criminal offence?  Yes  No

If yes, please explain (on a separate sheet if necessary) the number of convictions(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentences(s) imposed and type(s) of rehabilitation.

*I certify that the information provided on this Volunteer Information Form is true and complete. I understand that this information will remain confidential and is property of the Parish. As well, I understand that my name and phone number will be given to the appropriate Ministry Coordinator/ Leader so that she/he may contact me.*

*I understand that I must agree to the Diocesan Model Code of Conduct and I take my volunteer commitment seriously. I understand that failure to comply with my volunteer responsibilities will result in a range of actions from retraining/orienting, reassigning to a more suitable position, suspension, termination or legal action depending on the degree of seriousness or impact. I understand that these policies and procedures are subject to change and that I can access the "Strengthening Our Parish Communities" core standards on the Diocesan website at [www.catholicyc.ca](http://www.catholicyc.ca)*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_